## Plan for Use of Capacity Enhancement Grant

**Name of School:** Shun Tak Fraternal Association Lee Shau Kee College  
**School Year:** 2005-2006

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| Curriculum development and remedial teaching. | 1. To provide remedial teaching for F.1 English low achievers.  
2. To promote the use of IT in teaching.  
3. To develop a Reading Project in substitute lessons (during teachers’ short sick leave).  
4. To help with extra-curricular activities. | For (1) & (2)- To employ 2 contract teaching assistants to conduct English remedial lessons for lower achievers and to assist English teacher in preparing / designing IT teaching material.  
For (3) & (4)- To employ a contract teacher to take up substitute lessons and Computer Literacy lessons. He will also support extra-curricular activities.  
F.1 English lower achievers can catch up with the others.  
Development of reading habit among students.  
Reduce workload of English and Computer Literacy teachers.  
Teachers do not have to take up substitute lessons. | From September 2005 onward for one year. | Salary and MPF of a contract teacher & 2 teaching assistants. | English result of F.1 students.  
Quality of substitute lessons and reading project.  
Quality of teaching material developed.  
Quality of extra-curricular activities held. | Performance appraisal on the contract teacher by the persons-in-charge.  
Assessment of F.1 students. | For (1) & (2) Miss Chau Fung Yee.  
For (3) Mr. Tam Kam Ho.  
For (4) Mr. Lo Mo Ling. |

( Mr. Tsang Yat Ming )  
The Principal